

6.4 Toilet and Nappy changing

Policy statement

No child is excluded from participating in our setting who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time. However, due to our emphasis on being outdoors, the accessibility of changing facilities and supporting resources may not be practicable, in which case this will be explained and discussed with the parents with an action plan agreed.

If required, we provide nappy changing facilities and exercise good hygiene practices in order to accommodate children who are not yet toilet trained.

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

Procedures

- We have a separate composting style toilet in the woodland for adults. The process of use will be explained to the adult at their initial visit. The toilet facilities are checked at the start and end of each day.
- We have separate camping style toilets for children, the process of use will be explained to the child at their first visit and as often as required.
- Children can access the toilet when they have the need to and are encouraged to be independent.
- Staff will support bottom wiping where needed, in a positive and encouraging way.
- We encourage children to wash their hands and have soap and hand towels to hand.
- We do not use anti-bacterial hand wash liquid or soap as young skin is quite delicate and anti-bacterial products kill off certain good bacteria that children need to develop their own natural resistance to infection.
- We encourage children to take an interest in using the toilet; they may just want to sit on it and talk to a friend who is also using the toilet.
- Our key persons have a list of personalised changing times for the children in their care who are in nappies or 'pull-ups'; and change nappies according to this schedule, or more frequently where necessary.
- Nappies will be changed within sight of other staff (one staff member may be positioned on the edge of the cabin) whilst maintaining their dignity and privacy at all times.
- Each child must bring their own nappies or pull ups and changing wipes.
- Our staff put on gloves and aprons before changing starts and the areas are prepared.
- All our staff are familiar with our hygiene procedures and carry these out when changing nappies.
- Our staff never turn their back on a child or leave them unattended whilst they are on the changing mat.
- We are gentle when changing; we avoid pulling faces and making negative comments about 'nappy contents'.
- We do not make inappropriate comments about children's genitals when changing their nappies.

- In addition, we ensure that nappy changing is relaxed and a time to promote independence in young children.
- We dispose of nappies and pull ups hygienically. Any contents will be placed in the composting toilet and the the nappy or pull up is bagged and put in the bin.
- We have a 'duty of care' towards children's personal needs. If children are left in wet or soiled nappies/pull ups in the setting this may constitute neglect and will be a disciplinary matter.
- Any soiled clothing is bagged up and labelled with the child's name. This is store in a separate container next to the changing mat. This will return home with the child at the end of the day. The key worker will inform the parent that this item is soiled.
- We occasionally have spare clothing. If this is soiled by the child, this is also sent home with the parent. The parent is expected to wash this and return it clean the following week that the child attends. Failure to do some may mean the parent will be charged for the un-returned item.
- We have a portable potty near to the bell tent and also available next to the children's toilet for children who are in the process of being potty trained. The contents will be disposed of in the composting toilet and the toilet cleaned by the staff member assisting with the toilet process of that child.

This policy was adopted by	Hidden Valley Bushcraft	<i>(name of provider)</i>
On	23/08/2017	<i>(date)</i>
Date reviewed	16/10/2019	<i>(date)</i>
Date to be reviewed	16/10/2020	
Signed on behalf of the provider	<i>L Goldsmith</i>	
Name of signatory	Louise Goldsmith	
Role of signatory (e.g. chair, director or owner)	Owner	